



Dear Parents and Carers,

We wanted to update you with our plans for September opening for pupils before school closed for the summer break, so that you have an initial idea of how we will need to organise the school day to accommodate the safe return of 620 pupils.

I am delighted that as we break up, all indications from the DfE and Public Health England are that we will ALL be returning to school in September.

Mr Jones and I will keep updated with national events over the summer and we will send a definitive plan again towards the end of the summer holiday. The lifting of legal restrictions does mean that our on site Breakfast Club and After School Club will resume as normal for children that have requested and been allocated places.

One of the key differences will be timings at the start and end of the day for pupil drop off and collection. With so many children on a small Victorian site we have extended our opening and collection times to try and reduce congestion on site and also ensure children have a clear point of entry to ensure good hygiene as they enter the building. We also ask that children are only dropped off by one adult.

Parents will not be able to enter the school building and children may have a different entry point to school to the one you might have been expecting so please study the map and diagram carefully. On Tuesday 8th September there will be lots of staff on site to support you to the right door; from experience this year with Key Worker children, Year 1 and Year 6 pupils we know after a few days all will run very smoothly.

Children will be able to bring a book bag (not any large rucksacks or bags) and water bottle. They can now also bring their own packed lunch but hot meals will be provided by the kitchen for those having a school lunch. We are expecting all children to now be wearing school uniform. However on their PE day they will come to school in their PE kits.

Finally we will need your help and support to make our plan work effectively. We are not doing this to make life more difficult or complicated. We have been asked by the Department for Education to do this make sure your child is as safe as possible in school and we do everything in our power to reduce the risk of transmission and cross-infection if a child or member of staff becomes unwell.

Please read the attached plan carefully and we will be on hand to answer any questions in September.

Head Teacher: Gary Wallis-Clarke MA in Education BA (Hons) NPQH
West Jesmond Primary School, Tankerville Terrace,
Newcastle upon Tyne NE2 3AJ
T: (0191)2810000 E: office@westjesmond.newcastle.sch.uk
W: www.westjesmondprimary.org.uk



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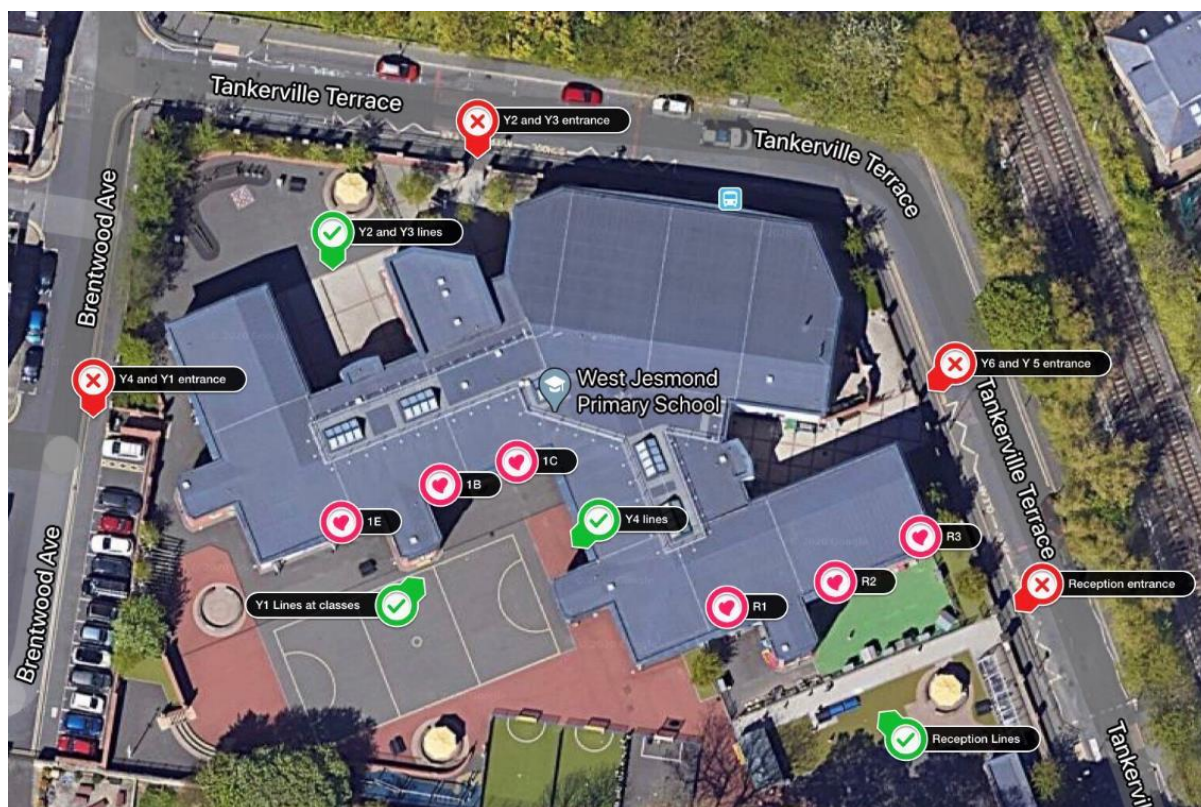
Have a lovely summer and we shall be ready to welcome everyone back (fingers crossed) on September 8th 2020 at either 8.00 (Breakfast Club children), 8.30 - 8.45 (Years 2, 4 and 6), 8.45 - 9.00 (Years Reception, 1, 3 and 5).

Best Wishes,
Gary Wallis-Clarke

SEPTEMBER PLAN

Entrance and Exits

- Gate by the Bike sheds: Reception (Reception to line up on the astroturf)
- Gate by the Kitchen: Years 6 and 5 (Children to be dropped at the gate)
- Main Gate: Years 2 and 3 (Enter via the Front Yard and children to enter via the Emergency door)
- Gate by the Car Park: Years 4 and 1 (Year 4 to enter via the door under the undercroft and Year 1 to line up at classroom doors)



Start Times

Year 2, Year 4 and Year 6: Will enter school between 8.30am and 8.45am. Teachers will meet the children at the designated drop off point, the children will have their hands sanitised and then enter the building and staff will show them to their new classroom.

Reception, Year 1, Year 3 and Year 5: Will enter school between 8.45am and 9.00am. Reception and Year 1 will be met by their teachers at their classroom doors. Years 3 and 5 will be met by their teacher at the designated drop off point, the children will have their hands sanitised and enter the building and staff will show them to their new classroom.

Once you have dropped your child at their drop off point, we are encouraging parents to leave the site quickly via the designated entrance. We appreciate this may mean walking to a different entrance of older and younger siblings.

Bikes and scooters will be left at the entrance doors. Please don't use the bike sheds unless you are in Reception.

If children are bringing their own packed lunches, these will no longer be put on trolleys, please take them to classrooms.

End Times

Year 2, Year 4 and Year 6: Will leave school between 3.05pm and 3.20pm. The children will line up on the yard and be dismissed one at a time to their parent. We ask that parents wait socially distanced and at a distance from the lines.

Reception, Year 1, Year 3 and Year 5: Will leave school between 3.20pm and 3.35pm. Reception and Year 1 will be dismissed by teachers from the classroom door. Please could parents line up socially distanced in front of the Y1 classroom doors and Reception fence. Years 3 and Year 5 will line up on the yard and be dismissed one at a time to their parent. We ask that parents wait socially distanced and at a distance from the lines.

Once you have collected your child please could you leave the site immediately using the gate you entered via.

If you are waiting for your allocated time slot, please could you wait on the other side of the road from school on Tankerville Terrace and Brentwood Avenue so other people can enter and leave the school site easily. We would also again like to encourage parents not to park on double yellow lines, across the staff car park or not in designated bays as there may be children waiting along the street.

PE Days

On their allocated PE day(s) children will come to school in their PE kit and wear this all day. The PE days will be:

Rec	Y1	Y2	Y3	Y4	Y5	Y6
Tue and Thu (From Week 2)	Mon and Thu	Wed	Mon	Thu	Tue	Fri